Namib Lead & Zinc Mining (NLZM) is a zinc and lead development company with a high grade, low cost Mine with access to infrastructure in Namibia. Based on the mine outside of Swakopmund, NLZM is seeking a qualified individual for consideration for the position of:

**GROUP ACCOUNTANT – FINANCIAL/TAX REPORTING**

The main purpose of the job is to produce accurate and timely financial reports like Group Consolidated IFRS Accounts & Management Reports, UK NRR IFRS accounts, strategic Tax management, calculation of Namibian Income Tax Filing, oversee UK Tax filing, Corporate Company Secretarial work for Namibia. The position will report to the CFO.

**Duties will include but not be limited to the following:**

- The implementation of adequate systems and procedures so reports can make deadlines and that management can make appropriate and timely decisions.
- Monthly; Quarterly and Annual Financial Reporting (IFRS);
- Group Consolidation;
- Board paper preparation;
- Assistance with Budget preparation as required for Group and UK;
- Legal and company Secretary compliance;
- General ledger reconciliations for UK,
- Taxation (Corporate, PAYE and VAT for UK) and NLZM Corp Tax;
- Liaison with auditors, tax authorities;
- Intercompany transaction control;
- Assistance with the development of Group policies and procedures as required;
- Take over the UK accounting from outsourced company

**Minimum Qualifications**

- B Comm Accounts with Articles;
- CA(SA) or Namibian CA - preferable;

**Other Requirements**

- Must speak English fluently;
- Good communication and analytical skills;
- Good Excel skills and modelling
- Good management attributes;

**Job Related Experience**

- At least 2-3 years of relevant experience;
- Good IFRS and Tax experience

**Benefits:** We offer a market related remuneration

**CLOSING DATE: 15 MARCH 2020**

Interested and **suitably qualifying candidates** are to submit a Comprehensive CV with ALL relevant supporting documentation by email to recruitment@namibleadzinc.com with the Position Title in the subject line.

Previously disadvantaged Namibians are encouraged to apply.

**ONLY short-listed candidates will be contacted for interviews and assessments**